



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
KEVIN W. CONCANNON, DIRECTOR

INFORMATIONAL LETTER NO. 709

April 30, 2008

TO: All Providers of Agency and Assisted Living Consumer Directed Attendant Care (CDAC) Services

ISSUED BY: Iowa Department of Human Services, Iowa Medicaid Enterprise

RE: W1265, W1266 and W2517 can be filed electronically

EFFECTIVE: Upon Receipt

Effectively immediately all providers of Agency and Assisted Living CDAC services can bill for these services electronically. The procedure codes for these services are: W1265 (CDAC, Agency Provider, per hour), W1266 (CDAC, Agency Provider, per day) and W2517 (CDAC, assisted living, monthly).

If your office is currently submitting codes W1265, W1266 and/or W2517 on paper, but would be interested in billing electronically, the Iowa Medicaid Enterprise (IME) offers free electronic claim submission software (PC-ACE Pro32) that is easy to use. All providers are encouraged to submit electronically; those who do are consistently more satisfied with claims processing accuracy and timeliness on our annual survey of providers. Free software is available from the IME to support electronic claims submission. If you have any questions about obtaining or using PC-ACE Pro32, you may contact Kathy Eshelman at 515-725-1397 or email IME provider services to the attention of Kathy at: imeproviderservices@dhs.state.ia.us.

As a reminder, if codes W1265, W1266 or W2517 are being billed on the paper Targeted Medical Care claim form, the member is required to sign and date the form. **If the claim is submitted electronically, the provider is required to keep a copy of the time sheet signed by the member on file for audit purposes.**

Note: Codes W1267 and W1268, which are for individual (non-agency) CDAC services still must be submitted on the paper Targeted Medical Care claim form including the required signatures from the provider and consumer.

The IME appreciates your partnership as we work together to serve the needs of Iowa Medicaid members. If you have any questions, please contact IME Provider Services at 1-800-338-7909, locally at 515-725-1004 or by e-mail at imeproviderservices@dhs.state.ia.us.